



LEAMINGTON ARTS CENTRE

SEAA Art Classes Teacher Contract

72 Talbot St. W - Leamington On, N8H 1M4 (519)326-2711

Agreement between South Essex Arts Association (SEAA) and _____, for space rental to teach _____ at the Arts Centre.

Anticipated Class Dates: _____

** Dates subject to approval from SEAA.

Estimated # of students: _____

Teacher Information:

Name: _____

Address: _____

City: _____

Province: _____

Postal Code: _____

Telephone: _____

E-mail: _____

Type of Classes: _____

With Submission Form please include your **Course outline** and your listed **Price** for each student attending your classes.

Teacher Responsibilities to include:

- Provide teaching learning materials
- Keep attendance record,/ copy to SEAA administration
- Provide SEAA with copies of promotional material
- Maintain clean teaching area
- Provide liability insurance for teacher/student

Payment of 15% of income from classes to be paid to the Arts Centre monthly

South Essex Arts Association Responsibilities

- Provide an adequate teaching 'space' (which will be determined based on size of class and activities)
- Promotion of classes through network of media (Newspaper, radio, Arts Centre Newsletter etc)
- Receive phone call inquiries, provide information, collaborate with teacher to register

Teacher signature: _____ Date: _____